

Gaylord, Brandon J CIV WHS ESD (US)

From: 50517-02128517@requests.muckrock.com
Sent: Friday, March 23, 2018 12:45 AM
To: Gaylord, Brandon J CIV WHS ESD (US)
Subject: [Non-DoD Source] RE: Freedom of Information Act Request #18-F-0658

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Defense Advanced Research Projects Agency — DARPA FOIA Office
1155 Defense Pentagon
Washington, DC 20301-1155

March 23, 2018

This is a follow up to request number 18-F-0658:

Hi Brandon,

I'm interested in both DARPA Public Affairs materials and responsive materials from DARPA overall. I know that's likely a voluminous ask, but if it would be possible to get an estimate, I'd appreciate it very much.

Thanks so much for your help!

Best,
Beryl

Filed via MuckRock.com

E-mail (Preferred): 50517-02128517@requests.muckrock.com

Upload documents directly: Caution-https://www.muckrock.com/accounts/agency_login/defense-advanced-research-projects-agency-271/foia-march-madness-2018-agency-talking-points-november-8-2016-march-13-2018-defense-advanced-research-projects-agency-darpa-50517/?uuid-login=645dbde9-28c3-4dd8-9a03-fcdce968a697&email=brandon.j.gaylord.civ%40mail.mil#agency-reply

Is this email coming to the wrong contact? Something else wrong? Use the above link to let us know.

For mailed responses, please address (see note):

MuckRock News
DEPT MR 50517
411A Highland Ave
Somerville, MA 02144-2516

PLEASE NOTE: This request was filed by a MuckRock staff reporter. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.

On March 22, 2018:
CLASSIFICATION: UNCLASSIFIED

Good morning Beryl,

Limiting the information to DARPA may help. Are you still looking at this from the Public Affairs perspective or do you want DAPRA's documents related to press handling?

Thanks,
Brandon

On March 20, 2018:
Hello Mr. Gaylord,

Thank you so much for your letter. To begin with, would it be possible to limit this request to just those materials related to the Defense Advanced Research Projects Agency (DARPA)?

Thank you so much for your help and patience.

Best wishes,
Beryl

On March 16, 2018:
CLASSIFICATION: UNCLASSIFIED

Good morning Ms. Lipton,

We have received the attached FOIA request and assigned it case number 18-F-0658. However, as currently constructed your request is not reasonably described for further processing.

You request all records from the Office of Public Affairs related to the handling of media statements. You specifically look for documents with certain keywords in the subject line. Unfortunately, all of the key words (Talking points, STMT, Statement, and Press Strategy) are used so frequently in the day-to-day basis of Public Affairs work that an organized search is not feasible.

I would like to suggest two options to narrow your request.

1. Request formal guidance such as directives and signed memos that advise or direct press handling for DoD.
2. Tie your keywords to a specific action. For example "All guidance on how to handle the press relating to event X, with "Talking points, STMT, Statement, and Press Strategy" in the subject line.

If you have any questions please do not hesitate to contact me.

Thank you,

Brandon J. Gaylord
Senior Advisor
OSD/JS FOIA
(571) 372-0413

Let us know how we are doing: Caution-<https://ice.disa.mil/index.cfm?fa=card&sp=125562&s=110>

CLASSIFICATION: UNCLASSIFIED

On March 13, 2018:

Dear Beryl Lipton,

Case Number 18-F-0658 has been assigned to the request you submitted. In all future correspondence regarding this request please reference case number 18-F-0658.

Regards,

OSD/JS FOIA Requester Service Center

On March 13, 2018:

Dear Beryl Lipton,

On a request made to the agency for your forgotten User Name, we are providing you with the details of your login.

User Name:

50517-02128517@requests.muckrock.com

Regards,

OSD/JS FOIA Requester Service Center

On March 13, 2018:

To Whom It May Concern:

This is a request under the Freedom of Information Act. I hereby request the following records:

For the 16-month, 5-day period from Tuesday, November 8, 2016 through Tuesday, March 13, 2018:

(SUMMARY)

Any and all talking points and similar memorandums, emails, and transcripts providing advice or direction on how to handle the media, media interviews, and statements.

(SPECIFICALLY)

Please include in your responsive materials any documents, emails, or communications with the following phrases in the title or subject line:

TALKING POINTS

STMT

STATEMENT

PRESS STRATEGY

It would be greatly appreciated if materials could be provided on a rolling basis.

1. In the Office of Public Affairs or equivalent division

Please provide first all such materials produced in this agency's Office of Public Affairs or equivalent division, and any representative thereof.

Please also provide all such materials received by this agency's Office of Public Affairs or equivalent division, and any representative thereof.

2. Related to all agency employees

Please also include all employee email communications containing the following phrases:

TALKING POINTS

STMT

STATEMENT

PRESS STRATEGY

Alternative Response to 2:

If processing of this portion of this request would require its distribution to another or multiple other offices, it would be greatly appreciated if a response to this request would contain a description of the necessary offices to be tasked, the process by which the search will be conducted, and an estimate of the time and fees to be incurred. Such a description will allow us to better understand the parameters of this FOIA office's ability to respond to this request as worded and will better enable us to reorganize and limit it as appropriate.

Additional clarification:

This request is not intended for materials regarding one particular subject or event during this period.

If a different search procedure will be required dependent on segment of time covered, it would be greatly appreciated if a response could contain a description of the necessary difference in approach by time period (for example, if file keeping procedures have changed at some point in the last year and a half or if particular materials have been moved to another location).

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 20 business days, as the statute requires.

Sincerely,

Beryl Lipton

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E-mail (Preferred): 50517-02128517@requests.muckrock.com

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